

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 11th day of July 2016.

Present: David Tessmer, Supervisor
Kenneth Martin, Councilman
Mary Clark, Councilman
Janet Vogtli, Councilman
Mary Stelley, Councilman
Becky Jo Summers, Town Clerk
James Musacchio, Attorney (7:06)

Others Present: Gene Degman and Charles Siegle Code Enforcement Officers, Margaret Degenfelder, Samantha D'Amaro Rec Director, Rhiannon Starks Parks Crew Chief

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 149: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda after moving the approval of the Abstract to after New Business.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 150: **MINUTES APPROVAL**

Motion made by Councilman Clark seconded by Supervisor Tessmer to approve the minutes of the July 11th town board meeting.

ADOPTED Aye 4 Vogtli, Stelley, Clark, Tessmer
Nay 0
Abstained 1 Martin

Public Access

Margaret Degenfelder stated the speed reduction signs have not been put up yet.

Reports of Department Heads and Consultants

Assessor – Supervisor Tessmer presented information of his meeting on the reval.

Attorney Musacchio reported on putting a moratorium in place on solar farms. Mr. Musacchio has a sample of a local law on solar farms for the Supervisor.

CEO – The June/July report was handed out to the Board. A few un-kept properties were discussed and the Town needs to have a policy in place to mow properties with high grass. The Code Officers will make a copy for the Supervisor of anything they send out.

Highway - The new mower has been received; we have hauled gravel; and done equipment repairs. The new truck will come in this week.

Transfer Station – Three open tops, one compacted and one recycled were hauled.

Parks – The basketball court in Collins has been resurfaced; the basketball hoop is broken and will need to be fixed.

Recreation – Movie nights have been popular. There has been a different featured item each week; a few field trips and the ending sleep over.

Town Clerk reported sales of \$5,420.70 with the town's portion \$5,128.22.

Board Reports

Councilman Vogtli has been working on water issues with in-district and out-of-district water billings. Councilman Martin reviewed the vouchers, attended the Building Committee meeting and is working on a map of the water districts boundaries.

Councilman Stelley reviewed the vouchers; updated the website; attended the prison advisory board meeting and read the liberty fest report.

Supervisor Tessmer attended the building committee meeting; worked on the five-year plan and water meters.

Old Business

1. Resolution to approve Water Meter replacement bid – Gowanda received two bids for meter replacement and approved the lowest bidder – National Metering. Districts # 3 and #4 have enough money to pay for this project and District #1 will have enough if we do not transfer money to reserve this year.

RESOLUTION #151: ACCEPT BID FOR WATER METER INSTALLATION

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED	Aye	5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay	0	

WHEREAS, the Village of Gowanda solicited quotations for the Inter-municipal project to install radio-read water meters throughout the Town's three water districts, and

WHEREAS, two contractors submitted quotations for the work, and

WHEREAS, the lowest quotation meets all the project requirements, and on August 2, 2016 the Village of Gowanda accepted the bid by National Metering Services to complete the work.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board accept the bid from National Metering Services of Kearny New Jersey for the following items:

Item 1. Install 650 water meter and radio transmitter = \$158.00 each, not to exceed \$102,700.00

Item 2. Furnish and install #6 copper grounding wire and clamps = \$4.00 each, not to exceed \$260.00

Item 3. Salvage credit for old meters = \$900.00 lump sum credit

Item 4. Furnish new ball valve = \$40.00 each, not to exceed \$2,600.00

Item 5. Install new ball valve (turning off curb stop) = \$95.00 each, not to exceed \$3,040.00

Item 6. Install new ball valve (freezing service) = \$105.00 each, not to exceed \$3,360.00,

For a total installation project cost not to exceed \$111,060.00, and authorize the Supervisor to sign the joint contract with National Metering Services.

2. Resolution to approve Water Meter project budget transfers and modifications

RESOLUTION #152: APPROVE BUDGET MODIFICATIONS & TRANSFERS TO FUND WATER METER PROJECT

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED	Aye	5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay	0	

WHEREAS, The Collins Town Board wishes to embark on the system-wide replacement of water meters, complete with installation, and

WHEREAS, the Collins Town Board previously standardized the water meters to Master Meter BLMJ 3G, and accepted the bid from National Metering Services to install all 5/8" water meters within the Town's three water districts.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approve the following 2016 Budget modifications and transfers to fund the water meter replacement project:

SW1 Fund:

Modify:		To:	
SW1 9950.210 To Reserve	\$100,000.00	SW1 9950.210	\$21,000.00

Transfer From:		Transfer To:	
SW1 915 Unassigned Fund Balance	\$179,000.00	H13 Water Meter Project	\$179,000.00

SW3 Fund:

Transfer From:		Transfer To:	
SW3 915 Unassigned Fund Balance	\$55,000.00	H14 Water Meter Project	\$55,000.00

SW4 Fund:

Transfer From:

Transfer To:

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SW4 915 Unassigned Fund Balance	\$5,000.00	H15 Water Meter Project	\$5,000.00
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3. Parks budget discussion – The budget line went over by bills being put there instead of to the improvements line.

New Business

1. Resolution to approve 2016 Budget Modifications

RESOLUTION #153: APPROVE 2016 BUDGET MODIFICATIONS & TRANSFERS

Motion made by Supervisor Tessmer and seconded by Councilman Martin to approve the following 2016 Budget modifications and transfers:

To reallocate expenditures to appropriate Budget Line:

Transfer Expenditures From:

Transfer To:

B Fund:

B7110.400 Parks Contractual	\$3,912.75	B7110.220 Parks Improvement	\$3,912.75
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Transfers**B Fund:**

B7110.220 Parks Improvement	\$6,000.00	B7110.400 Parks Contractual	\$6,000.00
B915 Unappropriated Fund Balance	\$29,200.00	B7110.220 Improvement	\$29,200.00

SR Fund:

SR8160.230 From Reserve	\$3,650.00	SR8160.220 Equipment	\$3,650.00
ADOPTED	Aye 5	Vogtli, Martin, Stelley, Clark, Tessmer	
	Nay 0		

2. Resolution to accept Supervisors Reports for June 2016

RESOLUTION #154: ACCEPT JUNE 2016 SUPERVISORS REPORT

Motion made by Supervisor Tessmer and seconded by Councilman Martin to accept the Town of Collins Supervisor's Report as submitted, for the month of June 2016.

ADOPTED	Aye 5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay 0	

3. 2017 Budget requests will be out this week to all department heads.

4. Resolution authorizing mowing of grass at 2286 Orchard Place

RESOLUTION #155: AUTHORIZE PARKS DEPARTMENT MOW GRASS AT 2282 ORCHARD PLACE

Motion made by Councilman Vogtli and seconded by Councilman Clark that the following is:

ADOPTED	Aye 5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay 0	

WHEREAS, it has come to the Board's attention that there are un-mowed properties in violation of Section 118 of the Town Code, and

WHEREAS, the town has been unable to hire a contractor to provide such a service at a reasonable cost, so the Board proposes that the Parks department perform such service, and establish a cost.

NOW, THEREFORE BE IS RESOLVED, that pursuant to Section 118-6 of the Collins Town Code, the Town Board authorizes the mowing of the grass at 2282 Orchard Place, Collins New York, by the Parks Department and pay the cost thereof out of the general funds to be appropriated by the board for such purposes.

5. Solar Farm Moratorium – Attorney Musacchio has a sample local law for the board to go over.

Resolution # 156: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract

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14 for 2016 dated August 8, 2016 for listed vouchers 505 – 580 for \$ 84,105.81:

General – Townwide	17,964.29	Water District #1	1,912.05
General – Part Town	31,914.04	Water District #3	353.99
Highway	24,701.52	Water District #4	3,025.89
Special Lighting	838.02	Total	\$ 84,105.81
Special Refuse	3,396.01		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

RESOLUTION #157: **ENTER INTO EXECUTIVE SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board moves into an executive session at 8:37 PM to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

RESOLUTION #158: **RETURN TO REGULAR SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board returns to regular session at 9:35 PM.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

With no further business, on a motion of Councilman Martin seconded by Councilman Clark the meeting was adjourned at 9:35 pm.

Becky Jo Summers, Town Clerk